



3. Labor Market Information

Encourage employers to submit to PESO on a regular basis the list of vacancies to provide employment information services to job seekers both local and overseas employment.

Office or Division:	Public Employment Service Office (PESO)			
Classification:	Simple			
Type of Transaction:	G2C-Government to Citizens			
Who may avail:	Jobseekers			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Resume'				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Inquire availability of job vacancies	1.Listing of Job Vacancies/company in bulletin board	None	2 minute	Jocelyn M. Valencia PESO Manager
	1.2.Job posting	None	3 minutes	
TOTAL		NONE	5 minutes	