



Republic of the Philippines  
MUNICIPALITY OF QUEZON  
Province of Quezon  
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**OFFICE OF THE MAYOR**

**ADMINISTRATIVE ORDER NO. 09  
Series 2021**

TO : MS. AYRA DIANA D. CANTOS  
Nurse II  
Quezon, Quezon

You are hereby designated as Municipal Population Officer of the Local Government of Quezon.

As MPO-Designate shall primarily serve as the focal person for the implementation of strategies related to the program on population and family planning.

You shall perform the following roles and functions:

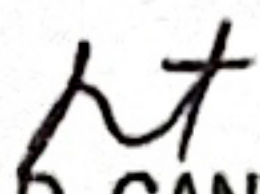
1. Coordinate with local department or offices including the barangays, the planning and conduct of critical strategies for the full implementation of the program on population and family planning which is community/barangay based within locality;
2. Mobilize community workers to map and locate couples and individual with unmet need for modern family planning methods;
3. Conduct intensive community-based demand generation and referral activities, and ensure provision of quality modern Family planning, information and services guided by the principle of informed choice and volunteerism;
4. Engage, collaborate and partner with relevant government agencies such as DOH and POPCOM, CSOs and other private sector in attaining, and sustaining unmet need for modern family planning methods;
5. Generate and mobilize necessary resources for the implementation of the program within the locality; and
6. Sustain continuing training and capacity building activities to be designed and supported by the national program under Joint Memorandum Circular No. 2019-01, series of 2018, of DOH-NEDA-POPCOM, recruitment and deployment of Barangay Service Point Officers (BSPO) and other community-based population volunteers and continually support them through logistic provision and monetary and/or non-monetary incentives as appropriate and allowable.

This Order takes effect immediately and shall remain in force throughout the year unless revoked or amended.

SIGNED AND ISSUED this 4th day of January 2021 at Quezon, Quezon.

  
MA. CARIDAD P. CLACIO  
Municipal Mayor

CONFORME:

  
AYRA DIANA D. CANTOS

Received by  
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1-7-2021