



Republic of the Philippines
 MUNICIPALITY OF QUEZON
 Province of Quezon
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OFFICE OF THE MAYOR

**ADMINISTRATIVE ORDER NO. 03
 Series 2021**

TO : RAYWUEL V. ESCOLANO
 Administrative Aide I
 Mayor's Office

You are hereby designate as Municipal Environment and Natural Resources Officer of this municipality.


As MENRO-Designate you have duties and responsibilities as follows:

1. Formulate measures for the consideration of the sanggunian and provide technical assistance and support to the Municipal Mayor, as the case may be, in carrying out measures to ensure to ensure the delivery of basic services and provision of adequate facilities relative to environment and natural resources services as provided for under Section 17 of RA 7160;
2. Develop plans and strategies and upon approval thereof by the mayor, as the case may be, implement the same, particularly those which have to do with environment and natural resources programs and projects ;
3. Be in the frontline of the delivery of services concerning the environment and natural resources particularly in the renewal and rehabilitation of the environment during and in the aftermath of man-made and natural disasters and calamities;
4. you will handle environment and natural resources related activities of this municipality and to have direct and definite linkage with the Department of Environment and Natural Resources Provincial Office, Lucena City.

You are entitled to receive an Honorarium monthly of Two Thousand Five Hundred Pesos Only (Php 2,500.00), from the Program Fund of the Office of the Municipal Mayor.

SIGNED AND ISSUED: January 04, 2021 at Quezon, Quezon.


MA. CARIDAD P. CLACIO
 Municipal Mayor

CONFORME: 
 RAYWUEL V. ESCOLANO