



Republic of the Philippines
MUNICIPALITY OF QUEZON
Province of Quezon
-o0o-
OFFICE OF THE MAYOR



EXECUTIVE ORDER NO. 22
Series- 2021

CREATION OF THE INSPECTION AND CERTIFICATION COMMITTEE OF THE MUNICIPALITY OF QUEZON, QUEZON, IN COMPLIANCE TO JMC NO. 21-01, SERIES OF 2021, ISSUED BY DOLE,-DOH-DILG-DOT-DTI

WHEREAS, Section 15 of Article II of the 1987 Philippine Constitution provides that “the State shall protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, as the COVID-19 pandemic continues more than a year after it began, the need to open more business establishments to spur economic activity and generate growth becomes urgently imperative;

WHEREAS, the Department of Labor and Employment, the Department of Health, the Department of the Interior and Local Government, the Department of Tourism, and the Department of Trade and Industry, issued Joint Memorandum Circular (JMC) No. 21-01, Series of 2021, dated 23 April 2021, entitled “Implementing Guidelines of the Safety Seal Certification Program;

WHEREAS, pursuant to the aforementioned JMC, it is essential for the local government unit (LGU) to institute the Safety Seal Certification Program to ensure compliance to Minimum Public Health Standards (MPHS) in line with the adoption of SafetySafe.ph as the official digital contract tracing application of the government;

WHEREAS, the Safety Seal Certification Program shall ensure compliance of any business establishment with the MPHS set by government, including adoption of the StaySafe.ph application, which shall instill confidence among members of the general public to patronize compliant business establishments;

WHEREAS, DILG Memorandum Circular No. 2021-053, dated 12 May 2021, has for its subject the “Implementing Guidelines of the Safety Seal Certification Program for this Department and the Local Government Units as Issuing Authorities”;

WHEREAS, the foregoing provides for the creation of the LGU Inspection and Certification Teams;

NOW THEREFORE, I, MA. CARIDAD P. CLACIO, Municipal Mayor of Quezon, Quezon, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition of the Inspection and Certification Committee.

The Inspection and Certification Committee (ICC) of the Municipality of Quezon for purposes of ascertaining compliance and inspecting of business establishments to Minimum Public Health Standards (MPHS) and of issuing certificates and seal as proof thereof is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:

Chairman: Mr. Jhon Errol D. Sisperez, MDRRMO/PIO-Designate
Members: Dr. Jeremiah Carlo V. Alejo, MHO
Mr. Jeffrey M. Paclibon, Acting Municipal Treas./BPLO
PLT Leo U Lagrazon, COP-QMPS
SFO1 Francis Marsler E. Oliveros, OIC-BFP

Section 2. Scope of Authority.

The following business establishments shall be under the scope of authority of the ICC of the Municipality of Quezon, pursuant to DILG Memorandum No. 2021-053, namely:

- a. Malls
- b. Wet Markets
- c. Retail stores
- d. Restaurants outside resorts/hotels
- e. Fastfood, eateries, coffeeshops
- f. Banks, money changers, pawnshops, remittance centers
- g. Car wash
- h. Laundry service centers
- i. Arts galleries, libraries, museums, zoo
- j. Sports centers
- k. Tutorial, testing and review centers
- l. Gyms
- m. Spas
- n. Cinemas
- o. Arcades
- p. All other private establishments

Section 3. Functions.

The ICC shall perform the following functions:

- a. Create as many Inspection Teams, as may be necessary, depending on the number of business establishments, mentioned in the preceding paragraph;
- b. Ensure that the business establishments meet and comply to all eligibility requirements as provided under Section 1 of JMC Memorandum Circular No. 21-01;
- c. Develop, with the help of the Business Permits and Licensing Office (BPLO), the Municipal Health Office (MHO), the Department of Interior and Local Government (DILG) Quezon Field Office, and other concerned offices, the checklists that shall enumerate the eligibility requirements in an easy-to-understand format, including the provision thereof in Filipino;
- d. Enforce the Certification Procedures outlined in Section 4 of JMC Memorandum Circular No. 21-01;

- e. Establish, if necessary a microsite, or a dedicated section in the official LGU website, which shall contain the following information:
 - 1. Implementing Guidelines of the Safety Seal Certification Program;
 - 2. Checklist for the type of Establishments Covered by the Municipality of Quezon (refer to Section 2 hereof);
 - 3. List of All Establishments Issued with Safety Seal, including the Status, whether Active, Revoked, or Reinstated;
 - 4. Complaint Hotlines;
 - 5. Request Form for Reassessment or Reinstatement of Safety Seal ;
- f. Grant Safety Seal to successfully compliant business establishments. The design and format of the Safety Seal shall be in accordance with the Official Safety Seal Design issued by the DILG. No Safety Seal shall be awarded without a valid business permit issued to the business establishment concerned;
- g. Exercise the right to order the suspension of operations of the business establishment, if any violation of minimum health standards is found and until corrective actions have been undertaken;
- h. Enforce the following, in accordance with JMC Memorandum Circular No. 21-01, namely:
 - 1. Complaints Handling, under Rule IV, including the installation of a dedicated hotline to receive inquiries, complaints and similarly-situated concerns, and the referral to the appropriate Issuing Authority should the concern emanate from an establishment not included in Section 2 hereof; and
 - 2. Renewal, Revocation Reinstatement, under Rule V.
- i. Prepare a Record of the Business Establishments awarded with the Safety Seal, and post the list in the microsite mentioned in Section 3 (e) for transparency purposes;
- j. Submit periodic reports, which shall include, but not limited to, the number and nature of business establishments awarded the Safety Seal, the number and nature of complaints and concerns received, the number and the reasons for decisions for reinstatement among others.

Section 4. Effectivity Clause.

This Executive Order shall take effect upon its signing, and it shall remain in full force and effect until repealed, revoked or amended accordingly.

DONE on this 15th day of June 2021 in the Municipality of Quezon, Quezon.


MA. CARIDAD P. CLACIO
Municipal Mayor